



## CHALLENGE GRANT APPLICATION

### GRANT PURPOSE:

FOKL challenge grants provide up to \$500 in matching funds to local Friends groups for projects that will help Friends in their efforts to support local libraries.

All grant applications that meet the requirements will be given consideration by the FOKL board. Successful grant applications may not be fully funded due to FOKL budget limitations and the number of successful applications. First consideration will be given to applicants that meet the requirements but have not recently received a grant.

### GRANT REQUIREMENTS:

- A completed and signed application submitted no later than April 1st.
- Current membership in FOKL by the local Friends group or the library. [Membership forms can be submitted with this application.](#)
- An agreement to appropriately recognize funds received from FOKL in library publicity (i.e. Facebook, Local paper, newsletter, flyers, signage, etc).
- Recipients must submit a Challenge Grant Report and return it to FOKL no later than October 1st of the award year.

### MAIL, FAX OR EMAIL YOUR APPLICATION BY APRIL 1ST TO:

**Friends of Kansas Libraries**  
c/o NEKLS  
4317 W. 6th Street  
Lawrence, KS 66049  
Email: [friendsofkansaslibraries@gmail.com](mailto:friendsofkansaslibraries@gmail.com)

Grant award winners will be notified by April 30<sup>th</sup>.

*Thank you for your application!*

**Challenge Grant Application Form** *(please type or print)*

**CONTACT:**

Name of Friends Group: \_\_\_\_\_

Name of Library: \_\_\_\_\_

Street/City/Zip: \_\_\_\_\_

Grant amount requested from FoKL: \_\_\_\_\_

**(FoKL will match locally raised funds up to \$500)**

**Include a project narrative and budget that provides the details listed below. Add photos, links, and other information as needed to answer each question.**

**Project Description and Impact -**

1. Describe your project.
2. How will this grant help make your project successful?
3. How will the Friends group partner with the library for this project?
4. What resources/publicity will be used to inform the community about this project and highlight FOKLs contribution?

**Project Planning and Budget -**

1. What are the anticipated beginning and ending dates for implementing and completing the project?
2. What is the total project budget?
3. How much funding are you requesting from FOKL?
4. List and describe what FOKL funds will be used for.
5. List other sources and the amount of funding that has been secured to match FOKL funds.

**Library Information and Certification**

- I certify that the information herein is correct.
- I agree to use FoKL funds to support the described project only.
- I agree to submit a Challenge Grant Report before October 1st of the award year.
- I agree that if, for any reason, the project is cancelled, I will contact FoKL and return the funds.

**Friends Group Representative Signature:** \_\_\_\_\_

Print Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Library Director Signature:** \_\_\_\_\_

Print Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Grant Project Contact (if different than above) Signature:** \_\_\_\_\_

Print Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date: \_\_\_\_\_